

# MINUTES OF THE ANNUAL MEETING OF RISLEY WITH HOPWELL PARISH COUNCIL

held at the Risley Hall Hotel on Thursday 10 May 2018

**Present:** Cllrs P Ancliff, F Jones, S Jarratt and M O'Neill

**In attendance:** L Ghent (Locum Clerk)

Councillor P Ancliff (Chairman) in the Chair

## Part 1 – Non confidential information

### 18-01 Apologies

Apologies for absence had been received from Parish Councillors Hitchcock, Hobbs, Housley, and Rhodes as well as Borough Councillor Clare and County Councillor Major.

### 18-02 Election of Chairman for 2018-19

The Clerk called for nominations to the post of Chairman of the Parish Council. Following a proposal of Councillor P Ancliff by Councillor Jones which was seconded by Councillor Jarratt, it was unanimously agreed that Councillor Ancliff should continue as Chairman of the Parish Council for the ensuing year. Councillor Ancliff signed the declaration of acceptance of office.

### 18-03 Election of Vice-Chairman for 2018-19

The Chairman called for nominations to the post of Vice-Chairman of the Parish Council. Following a proposal by Councillor Jones which was seconded by Councillor Jarratt, it was unanimously agreed that Councillor O'Neill should continue as Vice-Chair of the Parish Council for the ensuing year. Councillor O'Neill signed the declaration of office (on his arrival at 7.24pm).

### 18-04 Appointment/confirmation of representatives to other bodies for 2017-2018

- 1) Risley Educational Foundation – it was unanimously agreed that Councillor O'Neill's should be the Parish Council's representative.
- 2) Risley Village Hall – it was unanimously agreed that Councillor Jarratt should be the Parish Council's representative.
- 3) Campaign for the Protection of Rural England – it was unanimously agreed that Councillor Housley should be the Parish Council's representative.
- 4) Willoughby Trust — it was unanimously agreed that Councillor Ancliff should be the Parish Council's representative.
- 5) Snow/Flood Warden - it was unanimously agreed that Councillor Hitchcock should be the Parish Council's representative.

### 18-05 Variation of order of business

None required.

**18-06 Declarations of interest**

None.

**18-07 Dispensations**

None.

**18-08 Public session**

1) Members of the Public

None.

2) Reports from Councillors appointed to outside bodies

Risley Educational Fund – Councillor Jones informed the meeting that refurbishments of the School House have been completed and it is now rented. Educational grants were again distributed.

Risley Village Hall Management Committee - Councillor Jarratt reported that the Village Hall Management Committee are happy to accept the offer from the Parish Council to pay 25% of the annual cost of grass cutting and he suggested the payment be made at the end of the season.

Councillor Jarratt was asked to find out the date of the next AGM and that, as trustees, the Parish Council would ask that they be informed as a matter of course in the future. Councillor Jarratt was also asked to find out when the audited accounts are next due to be presented because the Parish Council believes that, as trustees, it should sign them off."

3) Reports from the Police Liaison Officer, County Council and Borough Council

None.

**18-09 Minutes of the Ordinary Meeting held on 12 April 2018**

The minutes of the meeting held on 12 April 2018 were proposed as a true record by Councillor Jarratt, seconded by Councillor Ancliff, unanimously agreed and then signed by the Chairman.

**18-10 Exempt items**

None.

**18-11 Chairman's announcements/report**

The Chairman's report had been distributed prior to the meeting and was noted.

**18-12 Clerk's report**

The Clerk's report had been distributed prior to the meeting and was noted. The Chairman gave a brief overview of the implications of GDPR and advised the meeting that the clerk will prepare a report which will be presented at the next meeting.

**18-13 Derbyshire Association of Local Councils**

Circular No. 06/2018 had been distributed.

Circular No. 07/2018 had been received by the clerk and will be distributed to all members. The standing orders will be updated and brought to the parish council for approval and adoption.

#### 18-14 Matters for determination

- 1) **Autumn Footprints Walking Festival** – The Chairman proposed that this year’s walk would be around the village including the listed buildings. This will be lead by herself with the clerk and Councillor Housley providing refreshments. It was RESOLVED unanimously that the proposed date of Saturday, 30 September 2018 be approved.
- 2) **Hire of Rush Meadows for residents of Risley** – Following a discussion it was RESOLVED that residents of Risley should be charged the full fee of £50.00 per day for hire of Rush Meadows.
- 3) **Lights on the car park of the Village Hall** - Following a discussion regarding a complaint made by a resident about the glare from the lights around the car park at the Village Hall it was RESOLVED that in future any complaints regarding the Village Hall will be redirected straight to the Village Hall Management Committee for resolution.

#### 18-15 Finance

##### 1) Accounts for payment

It was resolved that the following payments be made:

<u>Cheque No.</u>	<u>Payee</u>	<u>Amount</u>
direct debit	Information Commissioner’s Office (Data Protection renewal)	£35.00
002095	S J Dunkley (salary & expenses for April 2018)	£284.15
002096	HMRC (PAYE for April 2018)	£64.40
002097	Risley Hall Hotel (room hire for May 2018)	£25.00

##### 2) Renewal of insurance

It was moved by Councillor O’Neill, seconded by Councillor Jones and RESOLVED unanimously that the quotation received from Zurich Insurance be approved. The clerk will produce a cheque for the sum of £795.10.

#### 18-16 Playground inspections

##### 1) Submission of monthly playground inspection report

Councillor O’Neill is to forward this to the clerk.

Councillor Rhodes will be carrying out the inspections for May.

##### 2) Matters arising from the inspections

None.

#### 18-17 Planning

None to be discussed.

Councillor Jones raised concerns about developments which may be being considered on properties at Maple Cottages. The clerk will continue to monitor the Planning applications on EBC website.

##### Decisions

Willow Bridge, Derby Road – this concerned works on a tree in the Conservation Area.

**18-18 Matters for information**

- 1) Autumn Footprints Walk– Saturday, 30 September 2018
- 2) Community Litter pick – Saturday, 2 June 2018.

**18-19 Future agenda items**

Approval of annual return – June

Bus shelter – June

Donations to local organisations – June

Footpath reinstatement at Meadow View Court

Cleaning of the War Memorial

Website

HS2 and growth strategy – the clerk to ask EBC and DCC if any further update available.

GDPR – June

Dates of future meetings: 14 June; 12 July; 13 September; 11 October; 8 November and 13 December.

**Part 2 – Confidential items**

None.